

Hybrid Truck Replacement Program

Applicant Checklist



Applicant Information	Equipment Information
Company Name:	Existing Truck Make & Model:
Contact Name:	Existing Truck Model Year:
Phone # (optional: attach business card):	Existing Truck Fleet ID #:

✓	Applicant Requirements
<input type="checkbox"/>	Completed Application including County of Sacramento Data Record REV June 2009 (Signed & Dated in Ink)
<input type="checkbox"/>	Copy of Authorized Signatory's Driver's License or Valid State-Issued Photo Identification Card
<input type="checkbox"/>	Certificate of General <u>Business</u> Liability Insurance - Minimum \$1,000,000 Limit (Current Year)
<input type="checkbox"/>	EPLS Self-Certification Form
<input type="checkbox"/>	Multiple Funds Form
For Each Existing Vehicle	
<input type="checkbox"/>	Fill Out Page 3 (Vehicle / Equipment Information Form) of the Application for Each Existing Vehicle
<input type="checkbox"/>	Copy of Existing Vehicle Title (Showing 24 months continuous ownership & No Lien-Holder)
<input type="checkbox"/>	Copy of DMV Vehicle Registrations (24 months from date of application)
<input type="checkbox"/>	Proof of <u>Vehicle</u> Liability Insurance - Minimum \$1,000,000 Limit (Current Year)
<input type="checkbox"/>	Proof of Vehicle Insurance (24 months from date of application)
<input type="checkbox"/>	Proof of Vehicle Vocation (Job Tickets, Statement from Applicant, etc.)
<input type="checkbox"/>	Replacement Vehicle Price Quote & Specification Sheet with Engine ARB Executive Order (from Truck Dealership)
Applicant Requirements after Contract is Executed	
<input type="checkbox"/>	Submit Copy of Purchase Order for Each Hybrid Vehicle.
<input type="checkbox"/>	Turn in Existing Vehicle with Signed Title to Truck Dealership for Salvage (after replacement vehicle is received)
<input type="checkbox"/>	Updated Certificate of General Business Liability Insurance --- Minimum \$1,000,000 Limit with SMAQMD listed as Additional Insured & Loss Payee <u>for Contract Term</u>

✓	Hybrid Dealer Requirements
<input type="checkbox"/>	County of Sacramento Payee Data Form
<input type="checkbox"/>	EPLS Self-Certification Form
<input type="checkbox"/>	Copy of Signed Existing Vehicle Title (at the time of Pre-Salvage Inspection)
<input type="checkbox"/>	Proof of Applicant's Cost Share Payment (copy of check / finance documents)
<input type="checkbox"/>	Final Invoice Listing Lien-Holder(s)
<input type="checkbox"/>	Copy of the DMV Application for Registration of the Vehicle listing SMAQMD as a Lien-Holder (DMV Form REG 397 for <u>new</u> vehicles)